**LAMORINDA WINEGROWERS ASSOCIATION (LWGA)**

**MEETING OF THE BOARD OF DIRECTORS MINUTES**

**7:16 pm, June 6, 2016**

**Bill Scanlin’s Residence**

**I. Call to Order**

Bill Scanlin called meeting to order at 7:16 p.m.

Attending:

* Bill Scanlin, President
* Saied Nazeri, Secretary
* Carol Haag, Vice President
* Tony Inzerillo, Board Member
* Tim Wedlake, Treasurer
* Susan Captain, Board Member
* Larry Thal, Board Member
* Bill English, Boar Member

Not in Attendance:

* Leslie Ward, excused absence

**II. Discussion**

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| **Discussion Item**  | **Action By** |
| 1. Approval of April Board meeting:

Suggested corrections to draft minutes by Bill English and Carol Haag were picked up. Larry Thal made a motion to approve the May minutes. Susan Seconded, All, except Bill English, who abstained, voted approved. **Action**: None  | Info |
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| 1. Treasury Report: Tim reported that:

See attached monthly statement.Insurance premiums are $3,500 this year. Last fiscal payment is due in August 2016.Tim will ask the insurance agent for a better rate. Bill Scanlin will investigate a way to tie Paypal to an active membership list to better track late fees and sending of notices. Board agreed that this is a good time to send out notices to renew membership. Bill Scanlin will process. **Action**: Bill to send an announcement of new general meeting as well as request to receive membership dues for 2016-2017 year. Also investigate linking Pay-pal to active membership. Tim to ask for a more competitive rate from insurance agent. | Info, Bill S  |
| 1. Web Site report: Bill Scanlin wants to pursue a more interactive website which, as described above, will want to connect membership data base to accounts receivable via Paypal.

**Action:** Bill Scanlin will research more functionality by the web site  | Bill S  |
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| 1. AVA related discussion:

Founding Member recognition: Right now the list of founding members (AVA application Exhibit ‘M”) is well imbedded in a document in the web site. Bill Scanlin will find a more prominent location for the list on the web site. Also discussed was to develop and present the members with a proclamation to be handed out in the next general meeting. Bill English will provide a few sample proclamations to Susan. **Action:** Susan and Bill will help develop the proclamations.  |  Susan , Bill English |
| 1. Moraga city council winery ordinance update:

Susan and Tony attended the most recent city council and planning department meeting on May 18, where the latest draft of regulations were discussed. There is no clear resolution to all the regulation and there are conflicting opinions with the planning and city council causing confusion. Our board’s commitment to attending these meetings and providing insight has helped tremendously to prevent meaningless and redundant regulations. The planning commission has received the latest round of LWGA’s comments prepared by Larry Thal. The council no has formed a sub committee to study and finalize the winery regulations. There remains basically only three areas of concern: Spraying, noise level from large events and lastly, setback requirement for storing wine making equipment from property line. **Action**: Susan, Carol to attend the next schedules meeting, Tentatively on June 20, 2016.  | Carol, Susan |
| 1. Next General Meeting: Bill Scanlin offered to hold the next meeting at his residence on July 31, 2016.

Two potential speaker options were discussed: Author of book “10 biggest… “ (Susan to arrange)A lady who does food and wine tasting ( Bill English to arrange)**Action**: General meeting at Bill S winery. Invites to go out.  | Bill S, Susan, Bill E |
| 1. AVA Vineyard Winery Map: A map still needs to be developed. Tony and Bill S agreed to work on that.

**Action**: Prepare plan to develop a regional map.  | Bill S, Tony |
| 1. Proclamations from the Cities: Susan and Carol will pursue.

**Action**: Obtain proclamations from the tri cities develop a regional map.  | Susan & Carol |
| 1. Membership Drive: The board discussed the need to have an active membership drive to stay focused on increasing membership and maintaining current ones. Leslie volunteered to lead this effort. She will need the most recent membership list from Tim. She suggested developing standard invitation/ welcome letter templates.

**Action**: Leslie to lead the membership drive effort when back from vacation.  | Leslie, |

**Next General Meeting** – July 31, 2016.

**Next Board Meeting**– July 11, 2016 at Bill Scanlin’s Residence.

**Unfinished Business, Follow-Up Business, To Do List**

***Actions:***

1. See action column

**III. Adjournment**

Bill Scanlin made a motion to adjourn. The motion was approved unanimously. Meeting adjourned 9:14 pm

**PREPARED BY Saied Nazeri, LWGA 7/6/2016.**

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