**Lamorinda Wine Growers Association**

Minutes

Monday, October 1, 2018

Deer Hill Vineyards, 6 Lois Lane, Lafayette

Board Members Present: Carol Haag, Susan Captain, Bill Scanlin, Larry Thal, Leslie Ward, Tim Wedlake, Gerard van Steyn and Daniel Howsepian

Board Members Not Present: Doug Spear and Tony Inzerillo

The meeting was called to order at 7:12 pm by co-president Carol Haag.

Minutes for the September 10, 2018 meeting were presented. There were no corrections. Approval was moved by Bill and seconded by Leslie and passed unanimously.

Tim provided a Treasurer’s report which showed a balance in the LWGA treasury of $4,218.51. Annual revenue to date is $7,001.00. 47 members have currently paid dues, of which 36 are family memberships.

There was a brief recap of the September 30 General Meeting and it was concluded that this was one of the best meetings we have had. Content was excellent and attendance was one of the best.

Susan, as event chair, and Carol reported on the arrangements being made for the December 6th Holiday Party. Susan has secured the Serbian Church on School Street in Moraga for this event. The cost to the LWGA will be $200 plus $5 per attendee for place settings and silverware, if used. (There is also a $500 deposit for damage which will be returned after the event.) The requirement to identify a caterer from a list provided by the church has been informally waived; however, Susan will insure that appropriate language appears in the signed contract. LaFinestra is one of the approved caterers. Daniel and Bill presented an event planning matrix to use for LWGA events. It was agreed that the matrix would be used for the holiday party and Bill is to post it as a working document for future events. Susan will use this and post updates as progress is made. Leslie has secured Diamond Dave and a contract has been signed for three hours. In order to finalize the “Save the Date” message Susan will need to finalize the contract and a budget needs to be prepared for food. Daniel will contact LaFinestra and depending on their estimate for 200 people make a recommendation as to whether we contract with a caterer or provide food ourselves – Safeway platters, a large ham for sandwiches, etc. A tentative budget allowing for bonded wineries to provide wine at $20 per bottle actually used, $15 per person food, $200 Church rental, $200 cleaning, $1,000 for Diamond Dave and miscellaneous expenses would indicate a charge of $35 per person to cover expenses and $40 per person if we want to make $1,000 on the event. Susan will coordinate with Danielle and finalize a draft budget and “Save the Date” notice ASAP. It was suggested that the event start at 7:00 pm and end at 11:00 pm. That would allow Diamond Dave to play from 7:30 to 10:30.

A motion was made by Leslie to adjourn and the meeting adjourned at 9:08 pm.

Respectfully submitted by:

Lawrence Thal, Secretary